

Year 10

Aimhigher Connexions Surrey

Resources

REMEMBER!

Careers advice and information
is always available from specialist
Connexions Surrey staff and
college or school careers

YEAR 10 SUMMARY



Aimhigher Surrey Activity

Visit to Higher Education campus	Spring & Summer Term
Information on Higher Education Curriculum	Spring & Summer Term
Mentoring & E-mentoring Programmes	Autumn - Summer Term
Menu of Activities <i>[includes Awareness, Aspiration & Attainment activities]</i>	All Year



Connexions Surrey Interventions

Individual interviews – <i>for those students identified as needing extra support</i>	Ongoing
'Moving on' - <i>presentation about post 16 options to all year 10 students</i>	Summer Term

Activity for use by schools

Student Ambassadors – <i>both FE & HE students</i>	Autumn - Summer Term
Responsibilities:	Aimhigher Surrey & Student Ambassadors
Resources:	Briefing Notes for Student Ambassadors Briefing Notes for Staff

Aimhigher Surrey Activity

Year 10 is a popular year for intervention with more focussed Awareness Raising, Aspiration and Attainment activities on offer.

Year 10 lends itself to 'bespoke activities' where the school and Aimhigher Surrey work together to develop an activity which links into the particular needs of your school.

Mentoring opportunities or schemes are also supported in some schools, with a growing interest in e-mentoring schemes.

Visits to University Campus

Research has identified visits to universities as a highly effective way of raising students' aspirations. To this end, Aimhigher Surrey tries to ensure that the entire Aimhigher cohort in a school has had the opportunity to make a visit to a university campus by the end of Year 10.

Menu of Activities

Activities to include - *Digital Photography – Vocational, Fine Print Workshop – vocational, Performing and Production model – vocational, Sports Science Taster Day, Subject taster days, Shadow a student, Experience Higher Education, HE – learning styles & HE, Digital Graphic Design, 2 min Advert Break, Master Class in Photography, Get inspired by HE, Learn to Earn.*

Bespoke Activities

Aimhigher Surrey is keen for schools to develop activities linked to the specific needs of their students. Teachers wishing to develop a bespoke activity should talk with their Aimhigher co-ordinator in the first instance and then with the Aimhigher Surrey office.

Staff Development

A Twilight or INSET session providing an overview of current progression routes, including vocational, into Higher Education. This could also be delivered as a Network activity to a group of schools & colleges.

Connexions Surrey Interventions

The year's programme is agreed in advance with the school management and documented in a Partnership Agreement, which is reviewed termly. The Partnership Agreement is negotiated annually by school Senior Management Team and local Connexions Service management along with the Connexions Personal Advisers who work in the school. Each school holds a copy of its Partnership Agreement.

With students now settling into their Key Stage 4 programmes the focus is on helping them to maintain their commitment to their school work and to look ahead to their next steps and the longer term.

Connexions Personal Advisers (PAs) professionally trained in Careers Guidance will continue to interview students identified as needing extra support in order to encourage them to raise their aspirations and achieve. Students can be referred by Heads of Year, teachers, special needs staff as well as by other agencies working in the school e.g. Education Welfare, Youth project workers. Guidance PAs may refer individual students to other specialist PAs.

PAs will meet with all students on the Special Needs Register.

PAs will work with excluded students to help them make decisions about their future.

Students, with barriers to moving on successfully, complete a formal assessment to help the PA identify how best to support them.

PAs aim to work with young people to help them to develop a positive outlook on their future, explore their study and career options and plan how to work towards their goals.

Connexions Surrey Involving Young People Vision:

That every young person receiving a service from Connexions Surrey has the opportunity to contribute to and participate in the development of the Connexions service by being able to express their views in different ways.

What are the benefits to you and the young people in your school/college?

Involving young people is one of the criteria that must be satisfied for the Healthy Schools Award and is also imperative for gaining the Investors in Careers charter mark. Connexions Surrey supports educational institutions to achieve these two awards.

Connexions Involving Young People Workers are available to work with the student council, organise Connexions marketplace events, carry out interviews or focus groups with young people, or to work with groups of young people as 'ambassadors' to promote the Connexions service in a specific institution. For details, please contact the Involving Young People team at Connexions Surrey's Central Support Unit.

In each school or college there is a designated area for Connexions related resources and students are welcome to refer to these. This area is usually where the PA will offer advice and information to those who 'drop in' without a formal appointment. This service is offered at specific times during PA time in school or college.

'Moving On' presentation and questionnaire

The Moving On presentation is aimed at helping students identify their options post 16, raise awareness of how to assess the various options and enable each student to make a more informed decision about their next step post 16.

It can be delivered to a whole year assembly, tutor groups, within a PSHE or careers' session.

All students complete a Moving On questionnaire to help identify their current thoughts about their future plans.

Learning Outcomes:

Students will be able to:

- Identify how far they have got with their decision making as regards post 16 options
- Identify their preferred options for after GCSEs

In addition to these activities, school can negotiate to use up to 30% of PA time on additional activities such as:

- Guidance trained Personal Advisers may work more intensively with those on alternative programmes with a view to improving the chances of them completing their programmes successfully and moving on to a positive next step. This could involve additional interviews and employer based visits to meet with young people on extended work placements
- Additional 'Drop in' sessions with PA for any students wishing to discuss their post 16 and longer term options
- Parents Consultation Evening – PA may be invited to attend
- PA may attend year 10 Statement Reviews
- PA may help with work experience briefings and debriefings
- PA may run some groups with specific occupational focus

Key Resources

CEG Schemes of Work for KS4 VT Lifeskills resource pack of activities to support students

CEGNET one stop careers education resource including national updates, case studies and resources www.cegnet.co.uk

IAG Toolkit Information, Advice & Guidance resource to support schools & colleges in reviewing & developing their careers education and IAG provision for the 14 -19 age group. Contains examples of model programmes and entitlements, includes an audit linked to the National Framework for CEG. www.connexionsurrey.co.uk

Fast Tomato An interactive careers package for young people. www.fasttomato.com

Pathfinder Live VT Life Skills - an online careers guidance programme including job information and Higher Education course database www.pathfinderlive.co.uk

Information & advice for young people www.connexionsurrey.co.uk

Surrey Area Prospectus Available on-line from September 2008.
Will provide up-to date information on all courses delivered and offered by Surrey based education and training providers www.surrey-area-prospectus.co.uk

Activity for use by schools

Student Ambassadors

- HE and FE Student Ambassadors [SAs] to work with Year 10 students in school
- Student Ambassadors can provide students with a realistic insight into the life of a university or college student and help raise their aspirations
- It is hoped to use SAs with Aimhigher backgrounds as they can aptly demonstrate what Aimhigher students have to gain from aspiring to go into Higher Education
- Student Ambassadors to work with small groups (ideally no more than ten in a group), tell them about their own backgrounds and their experiences both academically and socially
- Student Ambassadors can also support Aimhigher Connexions Surrey activities in the classroom – chatting with students informally can work very well in terms of ‘information sharing’
- Student Ambassadors can be very good at working with young people to encourage, motivate and inspire them to continue and complete their studies successfully

Briefing Notes for Staff working with Student Ambassadors

- All Student Ambassadors **must** have a current CRB check for the organisation they are working with. This would be the responsibility of the employing organisation – in most cases Aimhigher Surrey
- Student Ambassadors need to be fully briefed on the Aimhigher Connexions Surrey ‘message’
- Student Ambassadors need to know what is expected of them!
- Student Ambassadors need to be encouraged to provide a positive, but accurate picture of life at their institution
- Student Ambassadors are promoting the idea of college & university in general. They should be encouraged to offer appropriate advice, so that prospective students are aware of the choices open to them
- Student Ambassadors are encouraged to relate their experiences of study and life and should **not** be expected to be experts on Higher Education or Further Education

Handout for Student Ambassadors

Ground Rules for Student Ambassadors

Be Reliable

- Arrive as promised
- Get there 10 minutes early
- Check you know where the activity is being held and who is in charge
- If asked to sign in and out make sure you always do
- Phone in – if you are ill or cannot attend for any other reason
- If you promise to find some information for someone make sure you keep your promise

Be Professional

- Turn your mobile OFF!
- Wear appropriate dress
- Help the organisers make the day a success – be prepared to ‘muck in’ with anything and everything!
- When working in a school or college make sure you understand any information you are given about local arrangements, rules and policies
- Make sure you have a named contact
- Teachers are responsible for discipline within schools. Do not undermine or contradict what a teacher has said. If you have any discipline problems refer immediately to a teacher, lecturer or the senior person in charge
- Do not smoke on school or college premises
- SMILE!!

Be Tolerant

- Respect different opinions
- Be sensitive to different cultures
- Don't interrupt or correct others
- Agree to disagree

Be Trustworthy

- Respect confidential conversations
- But remember – NO SECRETS!!
- Don't gossip about anyone
- Do not discuss, condone or admit to the use of drugs or any other illegal activity
- Avoid any situation where you will be alone or unsupervised with a student
- Raise any concerns or problems immediately with your co-ordinator or the person you are working for
- You should have a friendly relationship with the young people but you are **not** their friend. Do **not** have relationships outside of school, university or college, do **not** exchange addresses or phone numbers